

STONEHAVEN RECREATION ASSOCIATION II
CLUBHOUSE RESERVATION FORM
Clubhouse is available to residents of Stonehaven II only.

Homeowner Name _____

Homeowner Address _____

Home Phone _____ Alternate Number _____

Reservation Date _____ Event _____

Time of Reservation: From _____ To: _____

I, undersigned applicant, hereby accept the liability for any and all damages resulting from carelessness or negligence on my part or my guests, and agree to pay all costs incurred for any cleaning or repair of damage as a result. Furthermore, I acknowledge that I have received a copy of and fully understand the "Stonehaven II Clubhouse Information and Rules" and agree to abide by them. Violation of clubhouse responsibilities may result in forfeiture of my security deposit, billing for repairs and may affect approval for future requests.

Homeowner Signature _____ Date _____

DEPOSIT/FEE: **Checks should be made payable to Stonehaven Recreation Association II.** Please make one check for refundable \$100 deposit, and a separate check for a non refundable \$50 fee.

MAIL TO: Stonehaven Recreation Association II
c/o N&H Enterprises, Inc.
PO Box 5539
Greenville, SC 29606
864.467.1600

CONFIRMATION: Reservations are confirmed upon receipt of deposit and a completed reservation form. Homeowner must be current on HOA dues for clubhouse reservation.

ACCESS KEY: You may pick up and return clubhouse key and remote to N&H Enterprises, Inc. at: **872 S. Pleasantburg Drive Suite 100, Greenville, SC 29607.** Please call office in advance so that key and remote will be ready for pickup.

CLEANING: Clubhouse cleaning is available for an additional \$55 fee. Payment and scheduling of cleaning must be made at the time of rental.

The clubhouse is reserved on a first come basis with confirmed application and security deposit. All reservations should be made through the management company N&H Enterprises.

STONEHAVEN II

CLUBHOUSE RULES AND CLEAN-UP CHECKLIST

Club house rental is exclusive for Stonehaven phase II homeowners only.

Only the clubhouse may be reserved. The adjoining pools and pool area may not be reserved.

You must be present at all times during the function for which you have the clubhouse reserved.

You are responsible for the conduct and behavior of your guests.

Smoking is never permitted inside the clubhouse.

Pets are not permitted within in clubhouse at any time.

No loud music shall be heard from outside the clubhouse.

NO taping, sticking or hammering anything to the walls of clubhouse or restrooms.

The clubhouse must be cleaned (per the checklist) immediately after each event. Please do not plan to come back at a later time to clean up. Provided there is no damage and the clubhouse is left in a clean condition in most cases the deposit will be returned to the member upon receipt of the signed cleaning agreement and verification of compliance. Regardless of the deposit, the using member will be held responsible for the condition of the clubhouse.

Duties upon leaving:

- All trash must be emptied and thrown into large containers provided outside.
- Large containers must then be hauled to the street for next scheduled trash pick-up.
- Floors must be mopped and rug vacuumed.
- ALL counter tops and tables must be wiped down with proper cleaning chemicals.
- Refrigerator must be emptied and cleaned out from any spills that may have occurred.
- Nothing should be left in dishwasher.
- Make sure NO food is left in disposal.
- If cooking, clean stove and/or oven spills.
- ALL furnishings must be returned to their original locations.
- BOTH restrooms must be cleaned and locked.
- Thermostats should be turned off.
- ALL DOORS MUST BE LOCKED.