

Chatelaine Board Meeting

Called to order at 6:05 pm, November 8, 2011.

In attendance: Ken Daly, Phil Case, Amber Abrams, Jim Pope, Lars Johnson and Rebecca Thompson - representative for N&H Enterprises.

September 13, 2011 meeting minutes approved.

ARC approved patio door for unit 232.

Covenant Summary Guidelines discussed in order to get review and respond to any questions and/or concerns by November 15, 2011. Discussed purpose to send out to homeowners.

Discussed newsletter timeline. The December 17th was set for distribution goal.

Front entrance improvements discussed. Budget was set for \$2600.00 and was completed for \$2638.00.

Wall repairs to unit 52, discussed various quotes submitted and motion made to approve repairs by Summit Systems for quoted \$858.24 based on approval conditionally on the second quote coming in higher than above stated.

Fountain project discussed and noted that instrumentation is not working and controls have been sent out to be fixed and it is noted that the over all cost of project will remain below set budget.

Decorating for Christmas lights was discussed and date set for December 3, 2011 for decorating.

Liens, Collections and Foreclosures discussed and noted that unit #201 has filed for a second Bankruptcy in Alabama and N&H has sent questions on how to proceed with filing Lien in current situation of lien existing on original bankruptcy.

Motion was made to follow through with late fee in amount of \$300.00 be moved to liability. Passed and N&H representative to follow through with this transaction.

Loan Status was discussed and conclusion to defer this conversation to December meeting.

Motion made to approve financial statement and was approved as presented.

Motion made to pay audit fee and approved by all.

Meeting dismissed at 7:38.
Submitted by Amber Abrams